



Importing testgen quizzes into Desire2Learn

You can use TestGen to easily create a testbank of quiz questions, preview the questions and make changes, and upload it to a Desire2Learn course.

- **Who is this for:** Online Instructors.
- **What is required:** A Desire2Learn course shell and TestGen software from the publisher.

Step 1: Creating a quiz in TestGen

1. **Create** a quiz using TestGen and Save the file to your desktop or appropriate folder.
2. **Click** Web Test under *Create New* on the Test Generator menu.
3. When asked to specify a Web platform, choose *Blackboard 6.x-9.x* and **click** the OK link.
4. **Expand** the content on the left and pick the chapter you want to choose questions from.
5. **Click** the chapter and type of questions you want for the quiz.
6. To choose questions, **click** the question and **click** the Add Selected Items button at the bottom of the screen.

NOTE: You can switch chapters and add questions from multiple sources for a quiz.

Step 2: Export from TestGen and create the zip file

1. **Click** File in the menu bar.
2. **Choose** Export.
3. When asked to specify the platform, choose *Blackboard 6.x-9*.
4. **Click** the OK link.
5. **Enter** a name for the question pool when prompted.
6. **Click** the OK link.

NOTE: If you have more quizzes to create, repeat these steps, then proceed to **Import into Desire2Learn**.

Step 3: Import into Desire2Learn

1. **Enter** your course in Desire2Learn.
2. **Select** Edit Course in the top right corner of the navigation bar.

3. **Choose** Import / Export/ Copy Components.
4. **Choose** Import Components, then **click** Start. **Click** Upload and browse for the zip file that you exported from TestGen in step 2.
5. **Select** the file and click the Open button.
6. **Click** the Import All Components button.
7. On the Select Course Material page, **check** the box next to Question Library to import all items.
8. **Click** the Next button.
9. The test bank should now be successfully imported and accessible via the Question Library in the Quizzes area.