



Creating MyMediasite Quizzes

1. Click on the video from MyMediasite that you want to add a quiz to.

A screenshot of the "My Presentations" interface. At the top right, there are "Sort By" and "Filter (0)" dropdown menus. The main content area shows a video titled "Cat 2.mp4" with a thumbnail image of a cat. To the right of the video title, there are two buttons: "Presentation" and "Quiz". A red arrow points to the "Quiz" button. Below the video title, it says "Owner: BRANDON LAM" and "/Mediasite Users/BLAM". There is also a "View" button with a share icon. At the bottom right of the video entry, it says "Apr 24, 2023 10:03 AM". Below this, there is another video entry titled "Cat" with a "Quiz" button and a timestamp of "Apr 24, 2023 9:32 AM".

2. Click on Edit Quizzes in the right column.

A screenshot of the "SHARE" menu. At the top, there is a blue button labeled "Share Presentation". Below this, there is a list of options: "Edit Video", "Edit Slides", "Edit Captions", "Edit Quizzes", "Edit Polls", and "Moderate". A red arrow points to the "Edit Quizzes" option.

3. Select a Quiz Type (1) and select the settings you want for it (2):

- Study guide: A study guide is an informal quiz that allows students to measure their understanding and practice with the concepts being presented. Students are not required to submit their quizzes. After completing a quiz, students can retake a quiz and change their answers.
- Assessment: An assessment is a repeatable quiz that measures student comprehension, while allowing them multiple retake attempts. Students will only see their total scores after they submit their answers. They will not be able to see correct answers for questions or view quiz results for each quiz. After submitting all quizzes, students can reload the presentation to reset their answers and take all quizzes again.
- Scored: A scored quiz is a non-repeatable quiz that measures student comprehension. Students will only see their total scores after they submit all quizzes. They will not be able to view correct answers or view individual quiz results. Students cannot change their answers or retake a quiz after submission.

The screenshot shows a window titled "Create Quizzes" with a close button (x) in the top right corner. The interface is divided into two main sections:

- Quiz Type (1):** This section contains three buttons: "Study Guide" (with a list icon), "Assessment" (with a checkmark icon), and "Scored" (with a percentage icon). The "Assessment" button is selected, indicated by a checkmark and a blue border.
- General Settings (2):** This section contains two columns of checkboxes:
 - Left column:
 - Show users their score
 - Show users which questions they answered correctly
 - Show users which answer was the correct answer
 - Show users results after each quiz
 - Right column:
 - Require users to submit their answers
 - Allow answer edits after submission
 - Randomly order answer choices (affects new questions only)
 - Disable player seeking

4. Enter a Title (1) and Description (optional) (2) for the introduction screen that students will see before the video starts. Then click Next (3).

Introduction Screen

Title **1**

Cat 2.mp4

Description **2**

B *I* U x^2 x_2 | $\frac{1}{2}$ | \bullet | --- | --- | --- | --- | --- | --- | ---

The presentation you are about to view contains interactive quizzes that will appear during playback.

3 Next Cancel

Create and Edit Quizzes

A Mediasite video may contain one or more quizzes that appear during playback at times you specify. Each quiz may contain one or more questions. Adding multiple quizzes is useful for breaking up presentations into segments and chunking learning content.

1. Click the Play icon on the video preview.

Edit Quizzes

Save Delete Results Settings Cancel

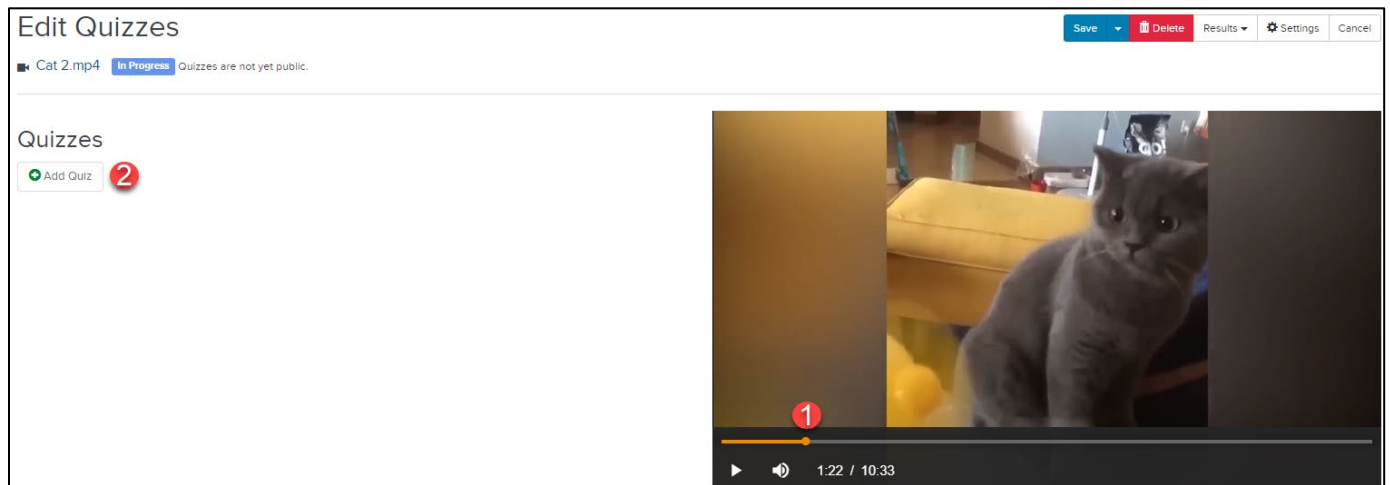
Cat 2.mp4 In Progress Quizzes are not yet public.

Quizzes

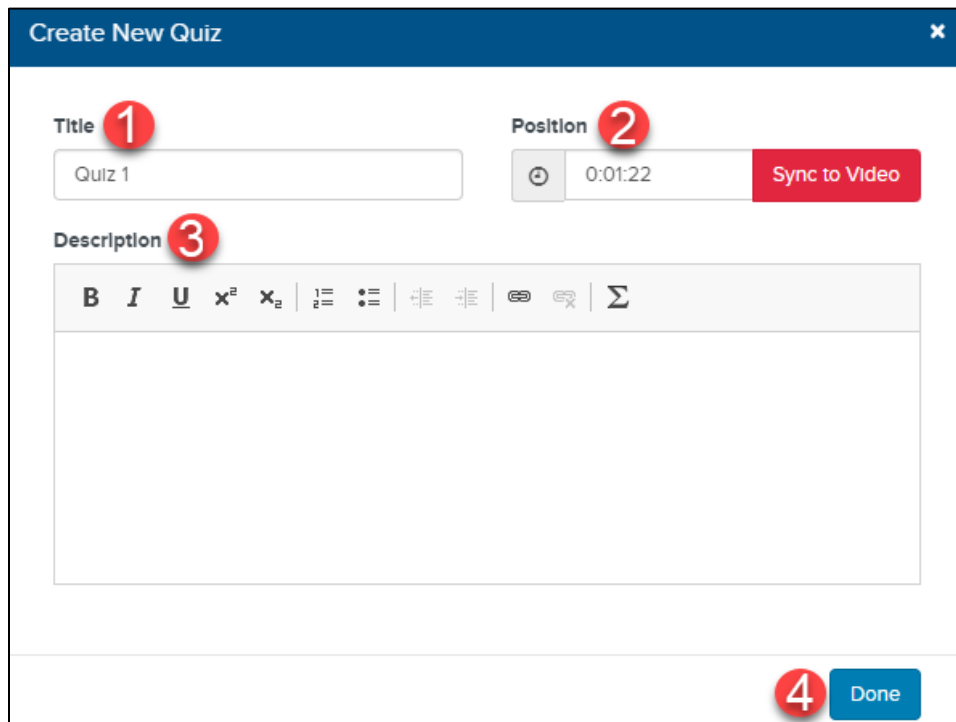
Add Quiz

0:00 / 10:33

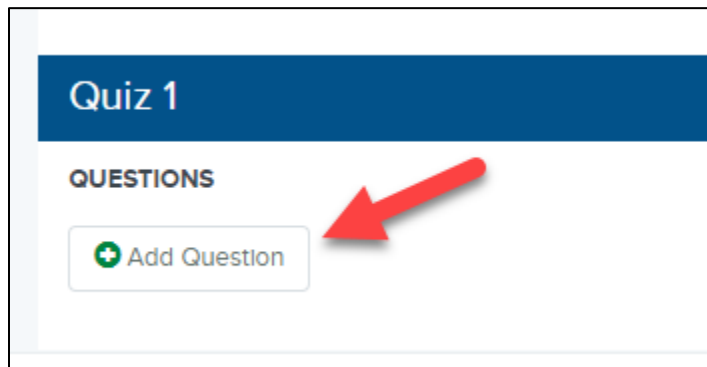
2. Pause on the specific point in the video where you want the quiz to appear (1) and **click** the Add Quiz button (2).



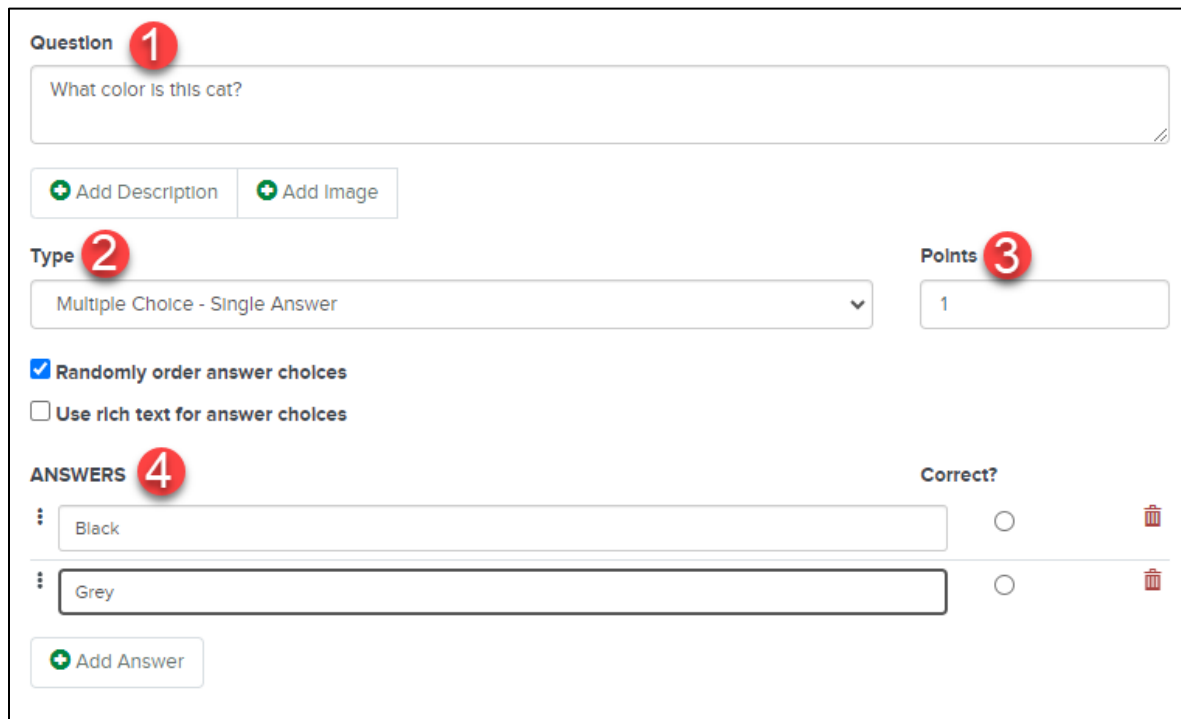
3. **Enter** a Title (1) and Description (optional) (2) for the quiz. If needed, you can also manually adjust the position in time when the quiz appears (3). **Click Done** when finished (4).



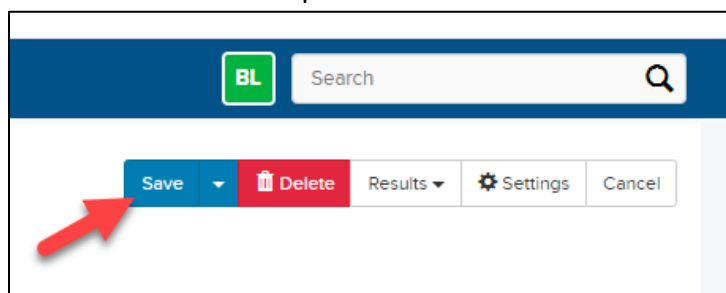
4. The new quiz will appear in the list of quizzes. Under the quiz, **select** Add Question.



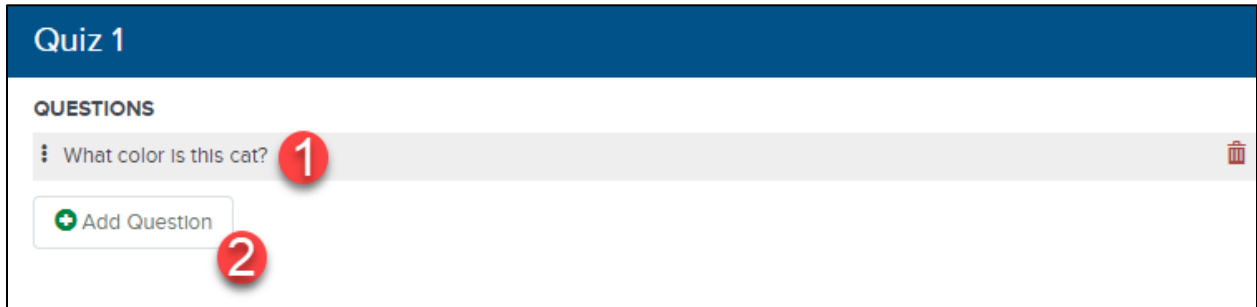
5. **Enter** in the question (1). **Choose** the type of question (Multiple Choice/Single Answer, Multiple Choice/Many Answers, True/False) (2) and enter in the point value (3). Then fill in the necessary fields (4).



6. **Click** Save at the top.



7. The question will appear in the left-side panel (1). To add an additional question to the quiz, click the Add Question button (2).

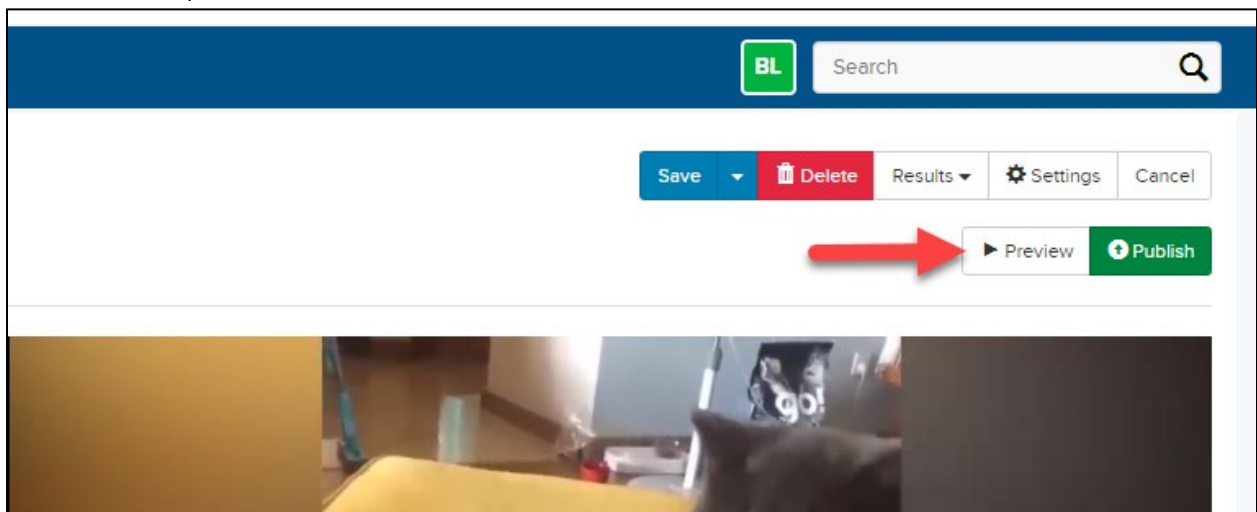


8. Repeat the above process to add any additional quizzes throughout the video.

Preview Quizzes

If you like, you can preview your quizzes before publishing them. When you preview a quiz, you can submit answers in the same manner your students would.

1. Once the quizzes have been saved, select Preview.



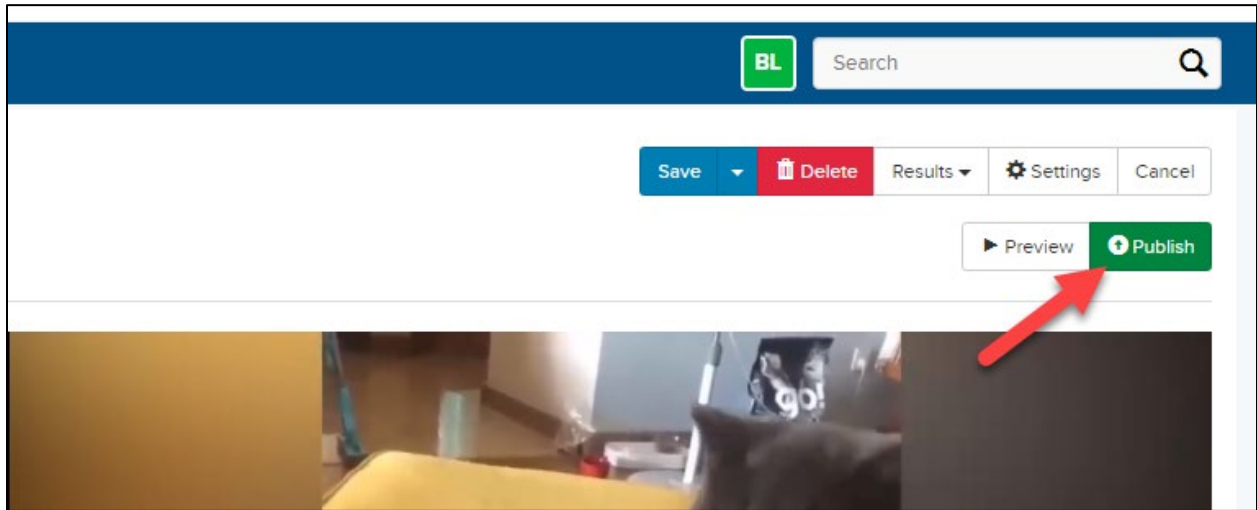
2. The presentation will open in a new tab/window. Play through the presentation as a student would. Make any necessary adjustments in the quiz editor.

Publish Quizzes

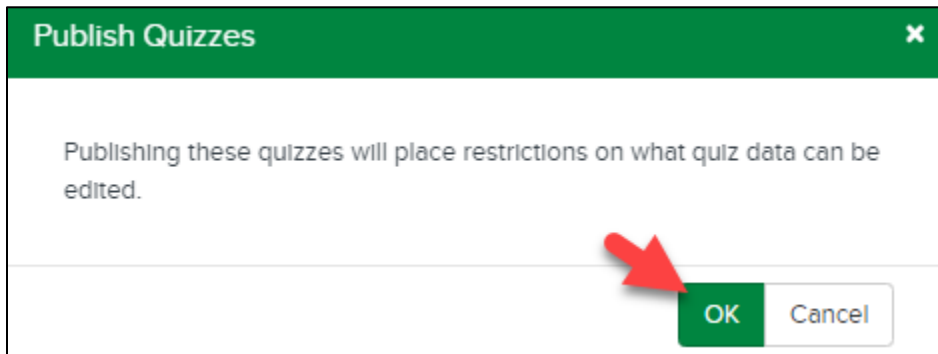
After you have finished creating a quiz and adding questions, you must publish it to the presentation to make it available to your students.

IMPORTANT: Once you publish a quiz, you will be unable to update the general quiz settings or add new quiz questions and answers. You can select Unpublish to unpublish a quiz and make changes to it. However, unpublishing a quiz will delete all quiz results and affect the data available in quiz reports.

1. Select Publish.



2. Select OK to publish the quiz.



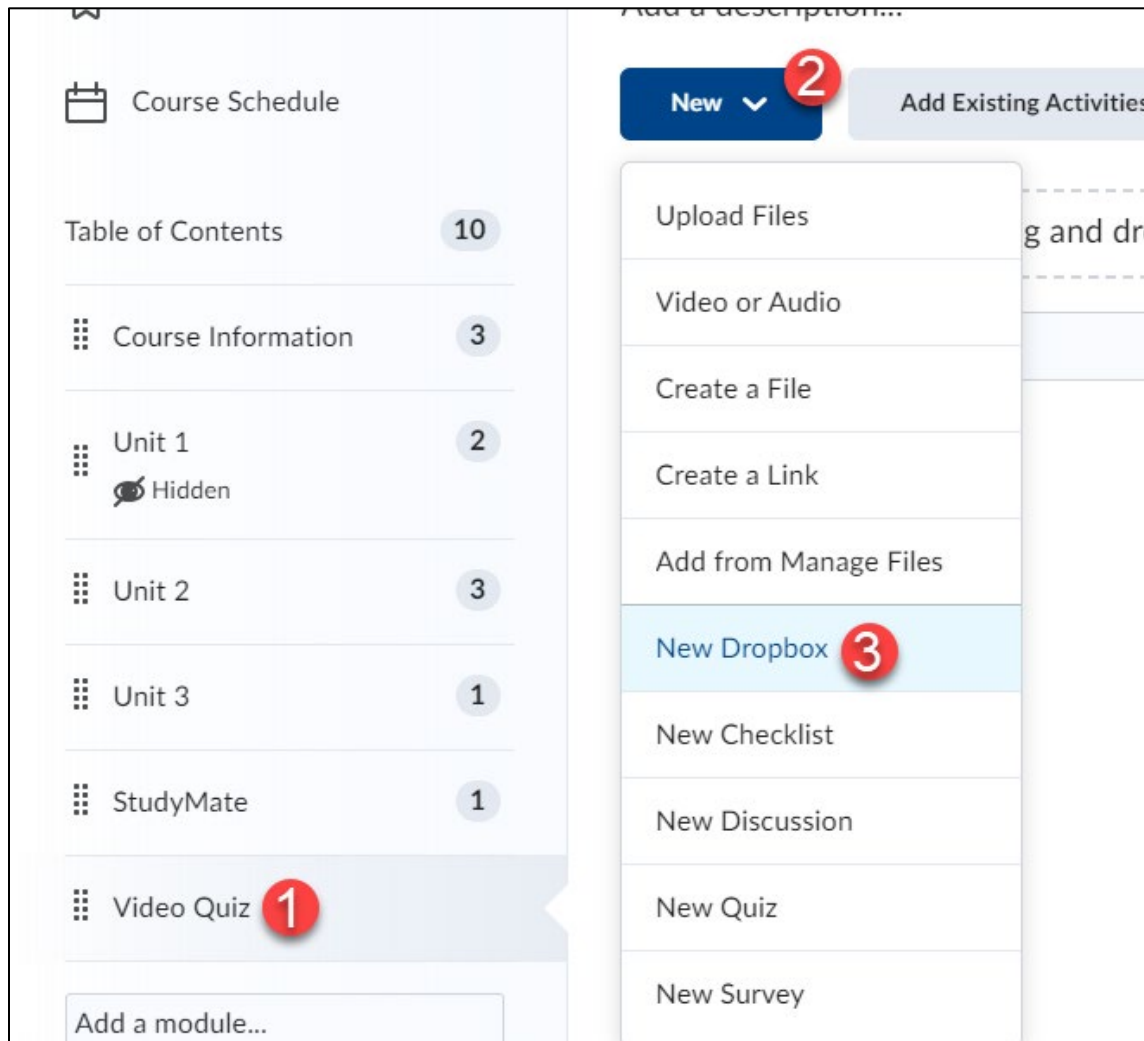
Adding a MyMediasite Quiz as a Dropbox Item

This process is so that you can export students' grades on the quiz from MyMediasite to your Gradebook in D2L. It will create a Grade Item based on title of the Dropbox.

1. After the quiz has been added to the video, enter your D2L course and go to Content.



2. **Open** the content module you want to add the MyMedisite video quiz to (1), **click** on the New button (2) and **click** on New Dropbox (3).



3. Provide a title (1), for Submission type select Text Submission (2), and enter any directional information about the quiz under Instructions (3).

Name *

Cat video quiz 1

Grade Out Of: Ungraded

Due Date: M/D/YYYY

Instructions 3

please watch the video and answer all questions that are presented during it.

Record Audio Record Video

Availability Dates & Conditions

Always available

Submission & Completion

Assignment Type

Individual Assignment (selected)

Group Assignment

Submission Type 2

Text submission

Submissions

All submissions are kept (selected)

Only one submission allowed

Only the most recent submission is kept

Evaluation & Feedback

No rubric added

4. Click on Insert Stuff icon (1), scroll down and click on Mediasite Quiz (2).

INSERT STUFF | Inserted files must comply with copyright law. View Copyright@BC (http://brazosport.edu/copyright) for policies and guidelines. Submit copyright questions to copyright@brazosport.edu.

YouTube

Flickr

Insert Link

Enter Embed Code

Mediasite

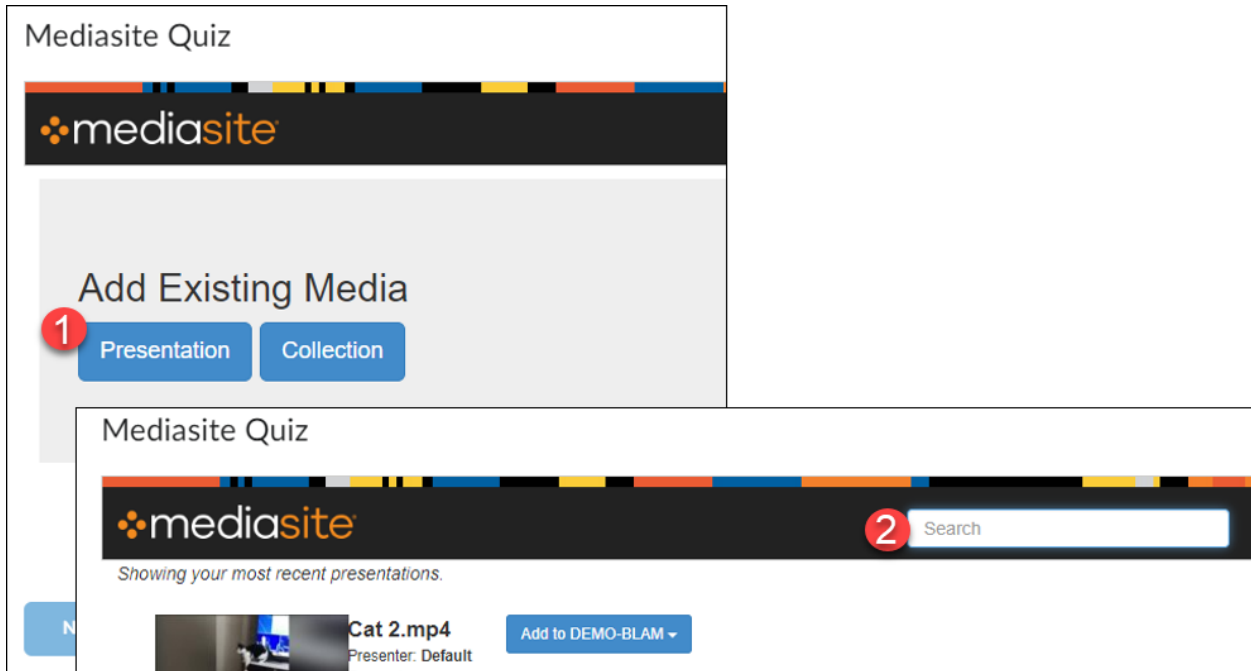
Mediasite Quiz 2

Alexander Street Video

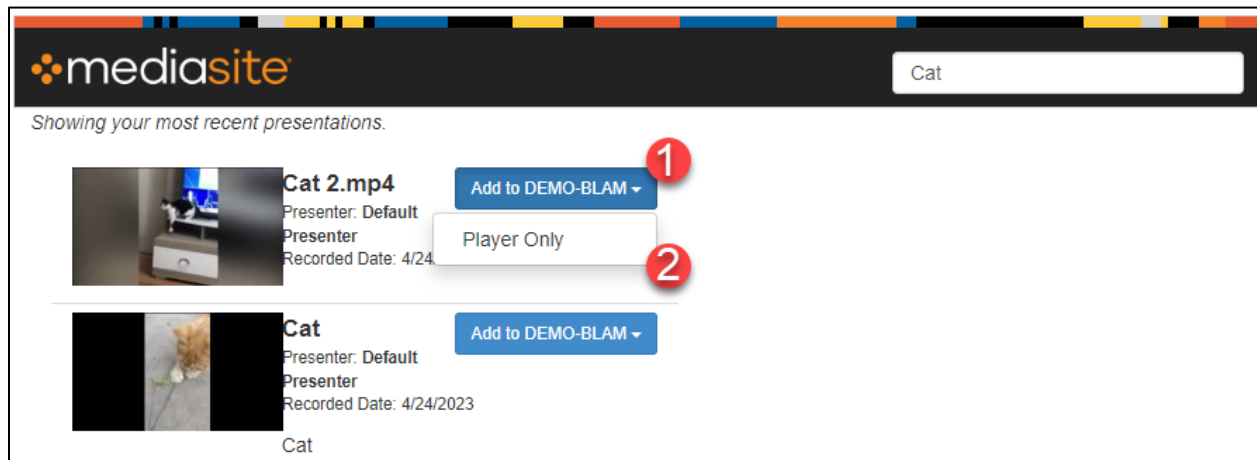
Cancel

1

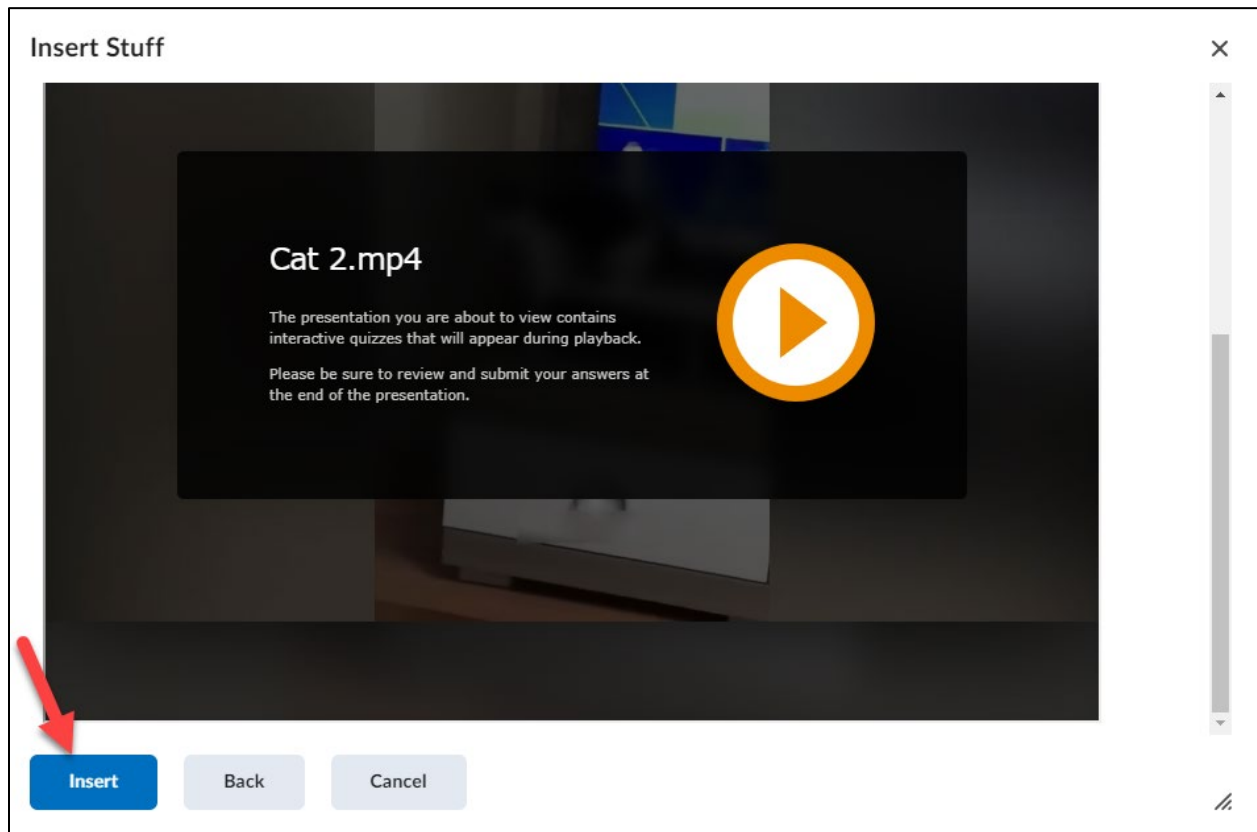
5. Click on Presentation (1) and in the search box on the right type in name of video (2).



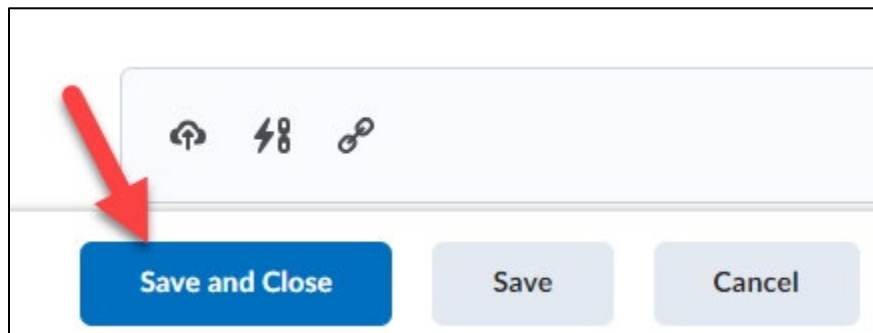
6. Click Add to (name of course) (1) and select Player Only (2).



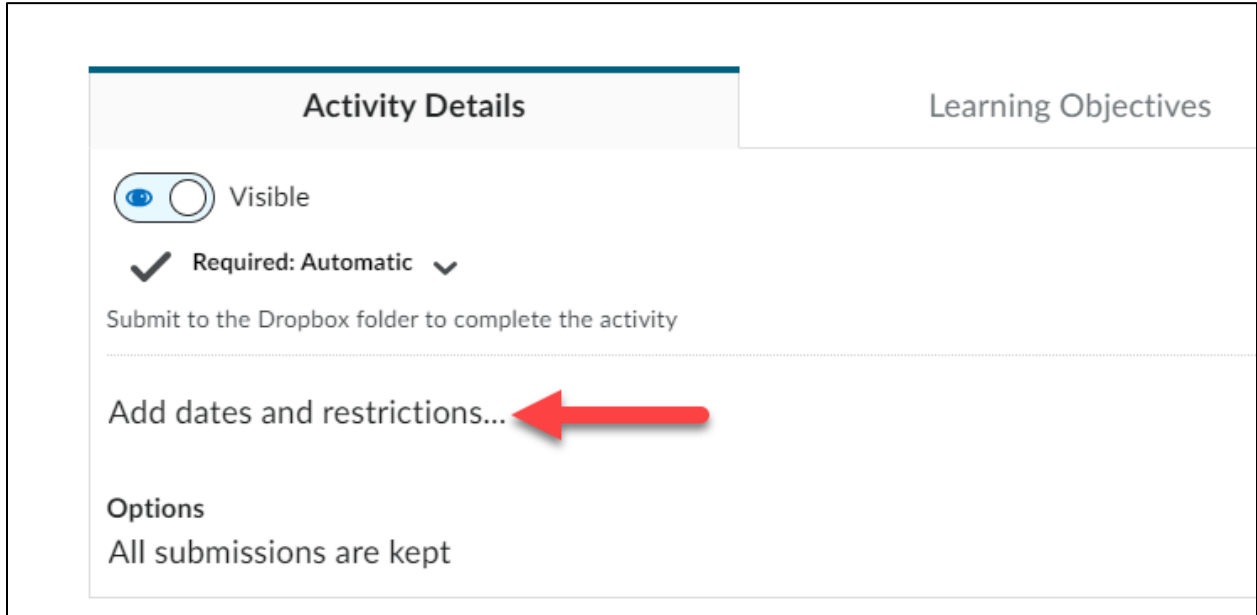
7. Wait until video loads and then **click** Insert.



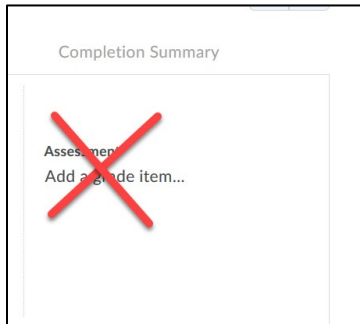
8. **Click** Save.



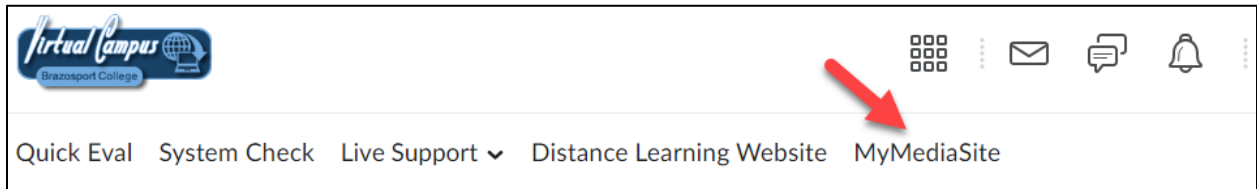
9. You can Add dates and restrictions to Dropbox by scrolling down to Activity Details.



10. Do not select to Add a Grade item, once the grades are exported from MyMediasite it will create a Grade item based on the Dropbox title.

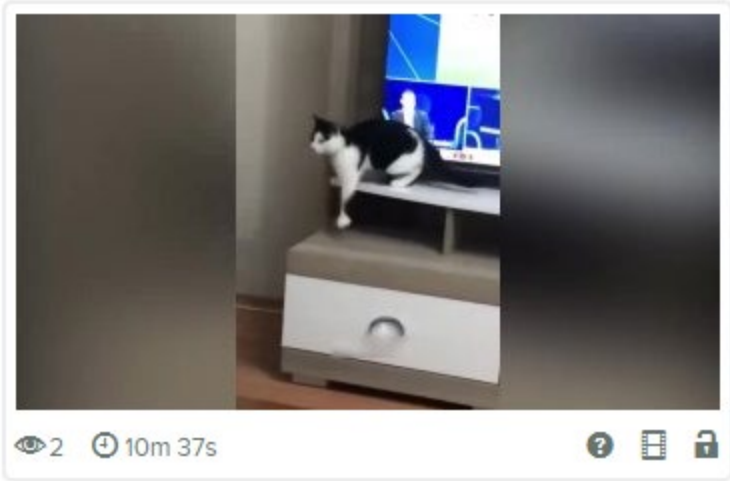


11. Once student have taken the quiz or after the Due Date for it, go to MyMediasite by clicking on the MyMediaiste link in D2L.



12. Click on the Video.

My Presentations



Cat 2.mp4

Presentation Quiz

Owner: BRANDON LAM

/Mediasite Users/BLAM

View

2 10m 37s

The screenshot shows a video player interface. On the left is a video thumbnail of a black and white cat sitting on a desk in front of a computer monitor. To the right of the video, the title 'Cat 2.mp4' is displayed. Below the title are two buttons: 'Presentation' (green) and 'Quiz' (red). Further down, the owner's name 'BRANDON LAM' and a folder path '/Mediasite Users/BLAM' are shown. A 'View' button with a share icon is at the bottom right. At the bottom left of the video player, there are icons for eye (2), a clock (10m 37s), and other controls. A large red arrow points from the top right towards the title 'Cat 2.mp4'.

13. Click on the View Analytics links (on the right of the video).

Delete

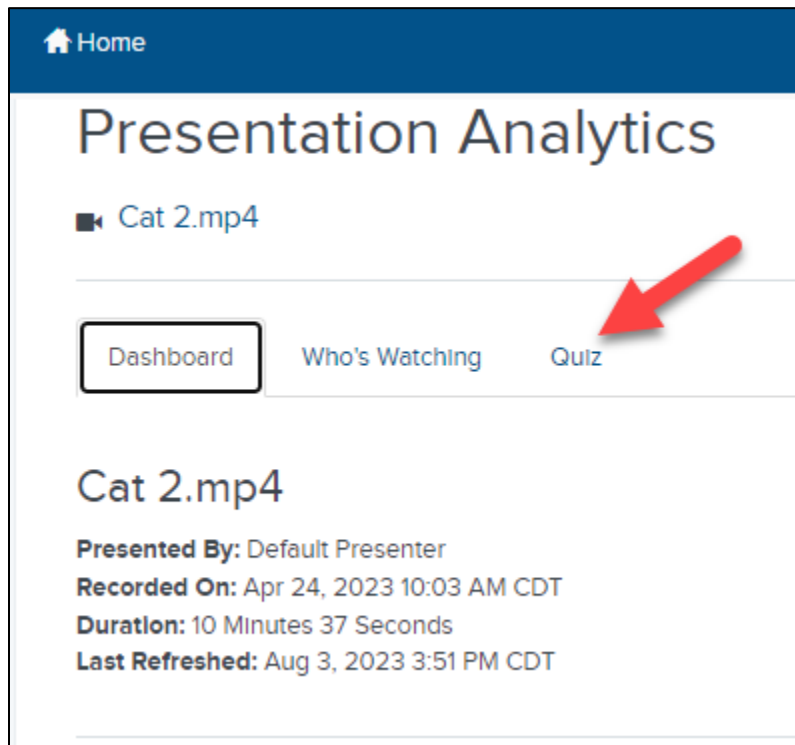
OWNED BY

BL BRANDON LAM

- Watch In New Window
- Edit Details
- View Analytics**
- Publish
- Copy To
- Move To
- Export To
- Management Portal

The screenshot shows a context menu for a presentation. At the top left is a 'Delete' button. Below it, the text 'OWNED BY' is followed by a green square with 'BL' and the name 'BRANDON LAM'. A horizontal line separates this from a list of actions: 'Watch In New Window', 'Edit Details', 'View Analytics', 'Publish', 'Copy To', 'Move To', 'Export To', and 'Management Portal'. A red arrow points to the 'View Analytics' option.

14. Click on Quiz tab.



15. Check each checkbox for the students who have taken the quiz and click on Post Scores to Gradebook.

16. Once it has completed processing you should receive an email notification. Keep in mind the gradebook will display point totals out of 100 (ex: 91/100).