



Creating MyMediasite Quizzes

1. Click on the video from MyMediasite that you want to add a quiz to.

A screenshot of the "My Presentations" interface. At the top right, there are "Sort By" and "Filter (0)" dropdown menus. The main area shows a list of presentations. The first entry is "Cat 2.mp4", which has a video thumbnail and a red arrow pointing to a "Quiz" button next to the title. Below the title, it says "Owner: BRANDON LAM" and "/Mediasite Users/BLAM". A "View" link is also present. The date "Apr 24, 2023 10:03 AM" is shown to the right. A second entry, "Cat", is partially visible below with a date of "Apr 24, 2023 9:32 AM".

2. Click on Edit Quizzes in the right column.

A screenshot of the "SHARE" menu. At the top is a blue "Share Presentation" button. Below it are several options: "Edit Video", "Edit Slides", "Edit Captions", "Edit Quizzes", "Edit Polls", and "Moderate". A red arrow points to the "Edit Quizzes" option, which has a question mark icon next to it.

3. Select a Quiz Type (1) and select the settings you want for it (2):

- Study guide: A study guide is an informal quiz that allows students to measure their understanding and practice with the concepts being presented. Students are not required to submit their quizzes. After completing a quiz, students can retake a quiz and change their answers.
- Assessment: An assessment is a repeatable quiz that measures student comprehension, while allowing them multiple retake attempts. Students will only see their total scores after they submit their answers. They will not be able to see correct answers for questions or view quiz results for each quiz. After submitting all quizzes, students can reload the presentation to reset their answers and take all quizzes again.
- Scored: A scored quiz is a non-repeatable quiz that measures student comprehension. Students will only see their total scores after they submit all quizzes. They will not be able to view correct answers or view individual quiz results. Students cannot change their answers or retake a quiz after submission.

The screenshot shows a window titled "Create Quizzes" with a close button (X) in the top right corner. The interface is divided into two main sections:

- Quiz Type (1):** This section contains three buttons: "Study Guide" (with a list icon), "Assessment" (with a checkmark icon), and "Scored" (with a percentage icon). The "Assessment" button is currently selected, indicated by a checkmark and a blue border.
- General Settings (2):** This section contains two columns of checkboxes:
 - Left column:
 - Show users their score
 - Show users which questions they answered correctly
 - Show users which answer was the correct answer
 - Show users results after each quiz
 - Right column:
 - Require users to submit their answers
 - Allow answer edits after submission
 - Randomly order answer choices (affects new questions only)
 - Disable player seeking

4. Enter a Title (1) and Description (optional) (2) for the introduction screen that students will see before the video starts. Then click Next (3).

Introduction Screen

Title **1**

Cat 2.mp4

Description **2**

B *I* U x^2 x_2 | $\frac{1}{2}$ | \bullet | \bullet

The presentation you are about to view contains interactive quizzes that will appear during playback.

3 Next Cancel

Create and Edit Quizzes

A Mediasite video may contain one or more quizzes that appear during playback at times you specify. Each quiz may contain one or more questions. Adding multiple quizzes is useful for breaking up presentations into segments and chunking learning content.

1. Click the Play icon on the video preview.

Edit Quizzes

Save Delete Results Settings Cancel

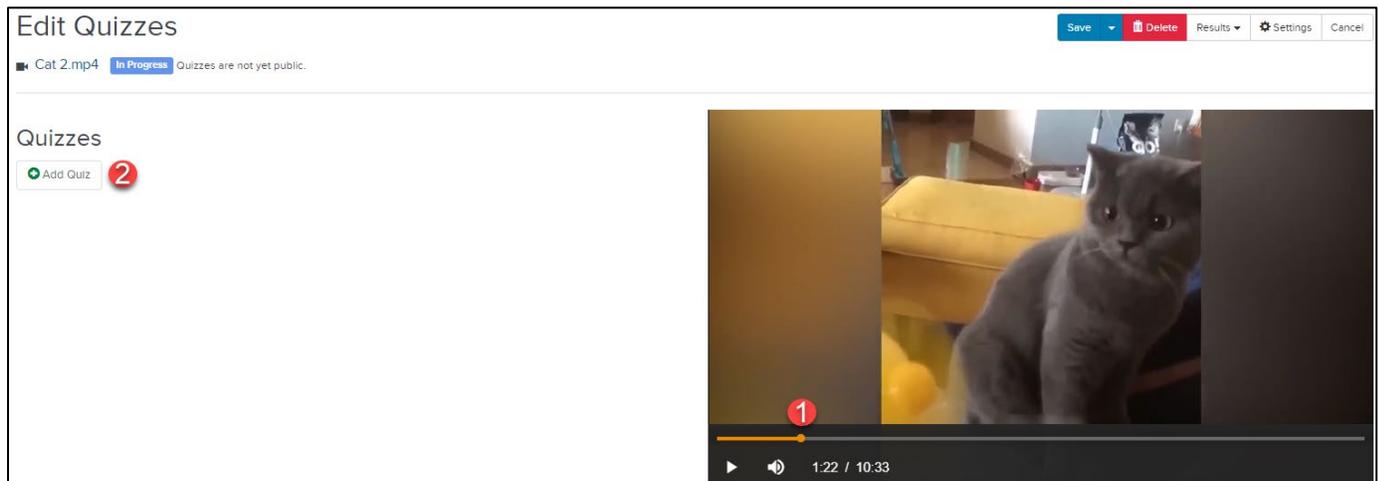
Cat 2.mp4 In Progress Quizzes are not yet public.

Quizzes

Add Quiz

0:00 / 10:33

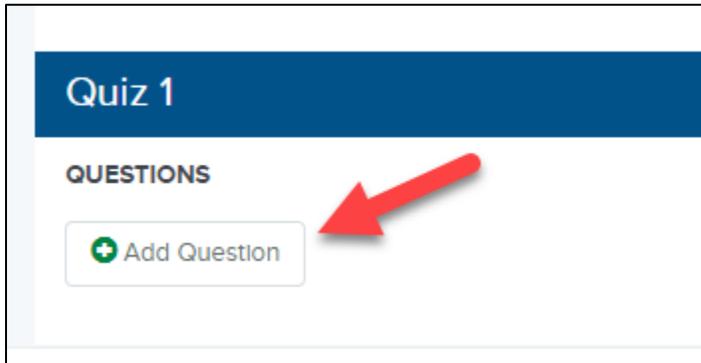
2. Pause on the specific point in the video where you want the quiz to appear (1) and click the Add Quiz button (2).



3. Enter a Title (1) and Description (optional) (2) for the quiz. If needed, you can also manually adjust the position in time when the quiz appears (3). Click Done when finished (4).

The screenshot shows the 'Create New Quiz' form. At the top, there is a title bar with a close button. The form has three main sections: 'Title' (1), 'Position' (2), and 'Description' (3). The 'Title' field contains 'Quiz 1'. The 'Position' field shows a clock icon, '0:01:22', and a 'Sync to Video' button. The 'Description' field has a rich text editor with various icons (bold, italic, underline, math, list, link, unlink, sum) and a large text area. At the bottom right, there is a 'Done' button with a red circle containing the number '4' next to it.

4. The new quiz will appear in the list of quizzes. Under the quiz, **select** Add Question.

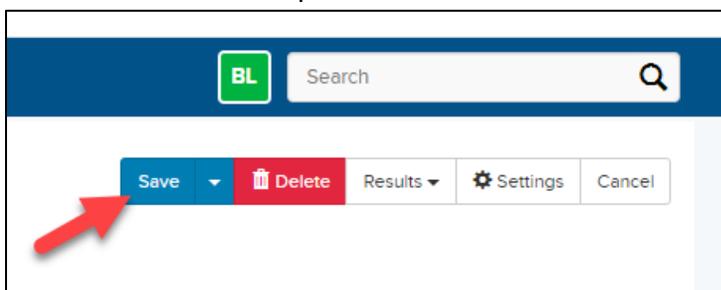


5. **Enter** in the question (1). **Choose** the type of question (Multiple Choice/Single Answer, Multiple Choice/Many Answers, True/False) (2) and enter in the point value (3). Then fill in the necessary fields (4).

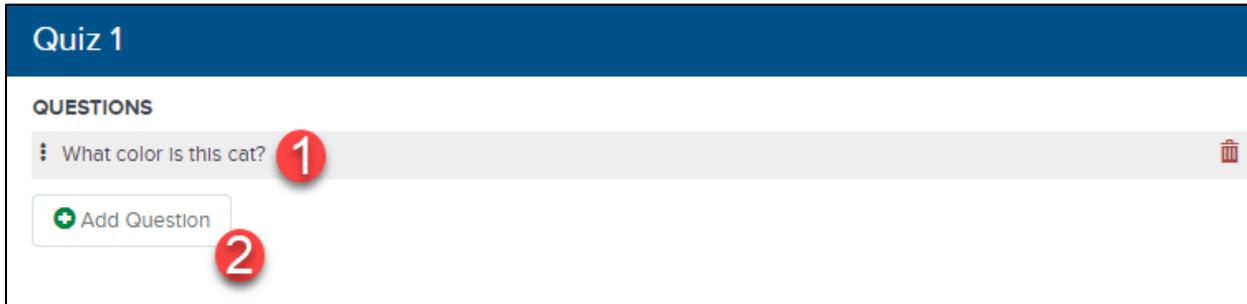
A screenshot of the question creation form. It features several fields and options:

- Question 1**: A text input field containing 'What color is this cat?'.
- Add Description** and **Add Image**: Two buttons with green plus icons.
- Type 2**: A dropdown menu set to 'Multiple Choice - Single Answer'.
- Points 3**: A text input field containing '1'.
- Randomly order answer choices**: A checked checkbox.
- Use rich text for answer choices**: An unchecked checkbox.
- ANSWERS 4**: A list of answer choices. The first is 'Black' and the second is 'Grey'. Each has a radio button for 'Correct?' and a trash icon.
- Add Answer**: A button with a green plus icon.

6. **Click** Save at the top.



7. The question will appear in the left-side panel (1). To add an additional question to the quiz, click the Add Question button (2).

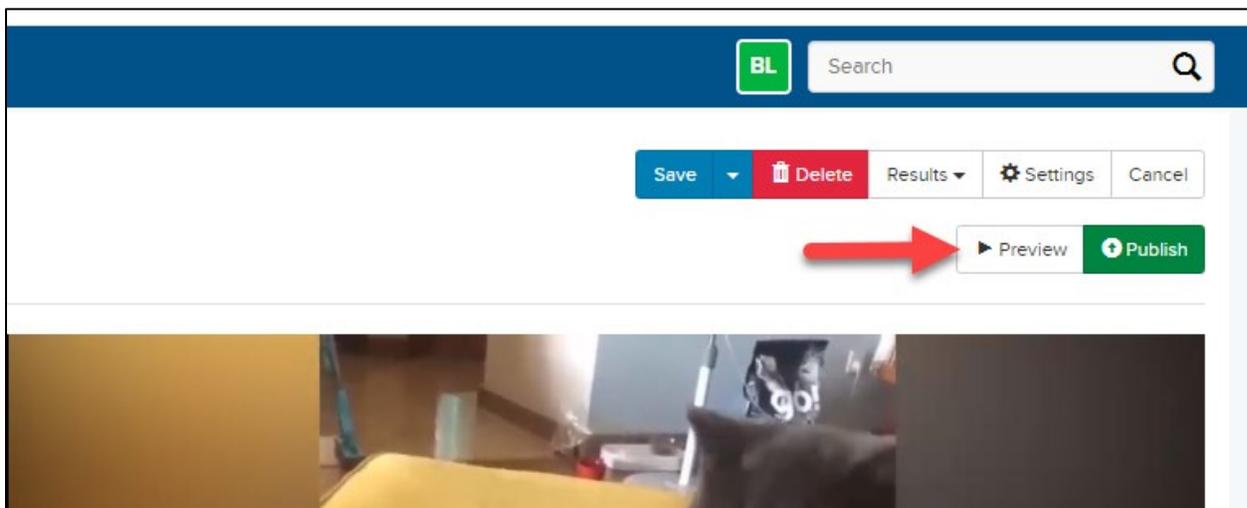


8. Repeat the above process to add any additional quizzes throughout the video.

Preview Quizzes

If you like, you can preview your quizzes before publishing them. When you preview a quiz, you can submit answers in the same manner your students would.

1. Once the quizzes have been saved, select Preview.



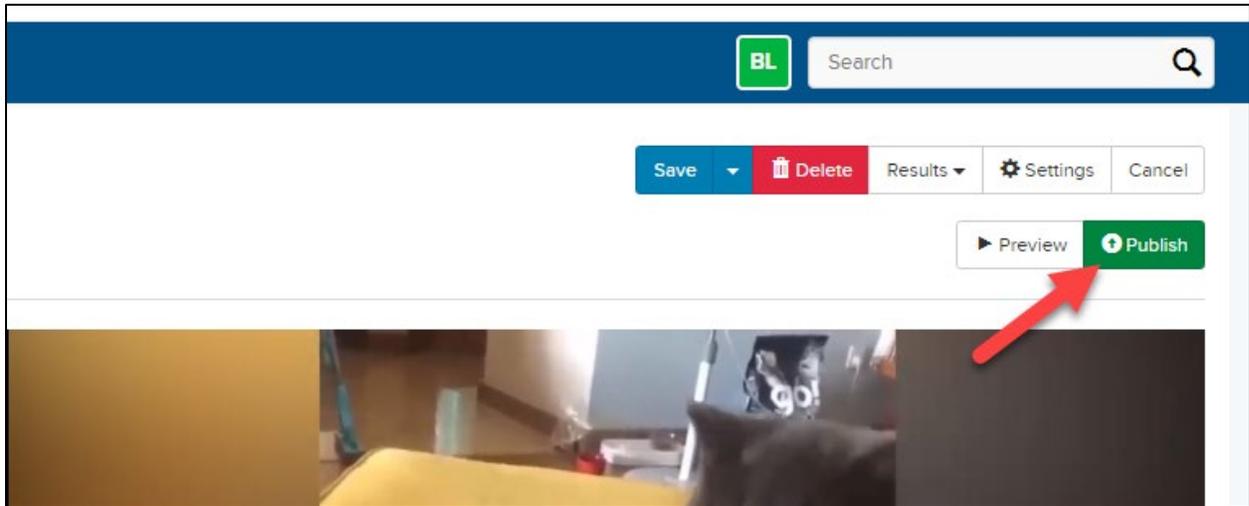
2. The presentation will open in a new tab/window. Play through the presentation as a student would. Make any necessary adjustments in the quiz editor.

Publish Quizzes

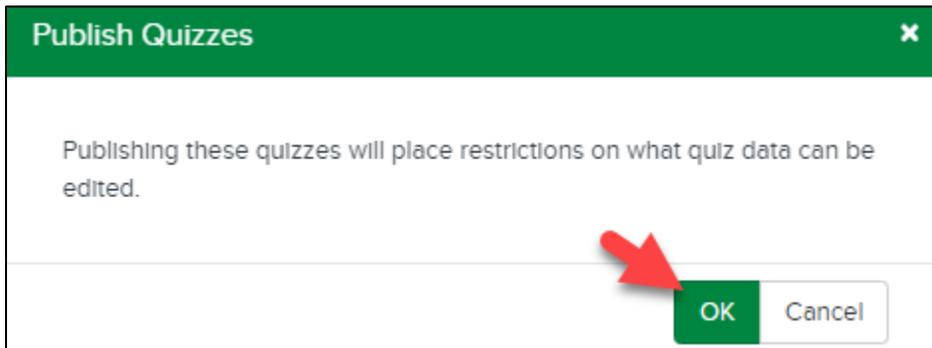
After you have finished creating a quiz and adding questions, you must publish it to the presentation to make it available to your students.

IMPORTANT: Once you publish a quiz, you will be unable to update the general quiz settings or add new quiz questions and answers. You can select Unpublish to unpublish a quiz and make changes to it. However, unpublishing a quiz will delete all quiz results and affect the data available in quiz reports.

1. Select Publish.



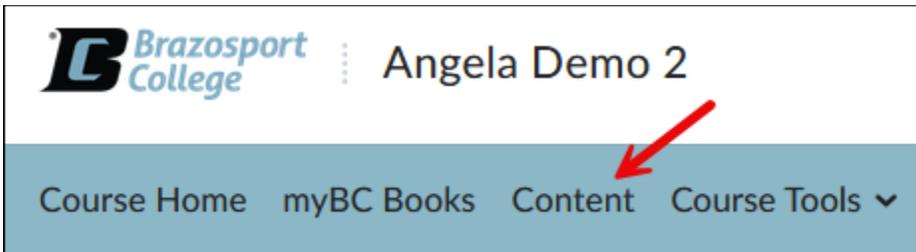
2. Select OK to publish the quiz.



Adding a MyMediasite Quiz as a Dropbox Item

This process is so that you can export students' grades on the quiz from MyMediasite to your Gradebook in D2L. It will create a Grade Item based on title of the Dropbox.

1. After the quiz has been added to the video, enter your D2L course and go to Content.



2. **Open** the content module you want to add the MyMedisite video quiz to (1), **click** on the New button (2) and **click** on New Dropbox (3).

The screenshot displays a course management interface. On the left, a 'Course Schedule' sidebar lists several modules: 'Table of Contents' (11), 'Getting started' (2), 'Unit 2' (5), 'Module 2' (4), and 'Video Quizzes' (1). The 'Video Quizzes' module is highlighted with a red circle containing the number 1. Below the list is a text input field labeled 'Add a module...'. On the right, a 'New' dropdown menu is open, showing options: 'Upload Files', 'Video or Audio', 'Create a File', 'Create a Link', 'Add from Manage Files', 'Add Object from LOR', 'New SCORM/xAPI Object', and 'New Dropbox'. A red circle with the number 2 is placed over the 'New' button, and another red circle with the number 3 is placed over the 'New Dropbox' option.

3. Provide a title (1), for Submission type select Text Submission (2), and enter any directional information about the quiz under Instructions (3).

Name *

Cat video quiz 1

Grade Out Of: Ungraded

Due Date: M/D/YYYY

Instructions 3

please watch the video and answer all questions that are presented during it.

Record Audio Record Video

Availability Dates & Conditions

Always available

Submission & Completion

Assignment Type

Individual Assignment (selected)

Group Assignment

Submission Type 2

Text submission

Submissions

All submissions are kept (selected)

Only one submission allowed

Only the most recent submission is kept

Evaluation & Feedback

No rubric added

4. Click on Insert Stuff icon (1), scroll down and click on Mediasite Quiz (2).

INSERT STUFF | Inserted files must comply with copyright law. View Copyright@BC (http://brazosport.edu/copyright) for policies and guidelines. Submit copyright questions to copyright@brazosport.edu.

YouTube

Flickr

Insert Link

Enter Embed Code

Mediasite

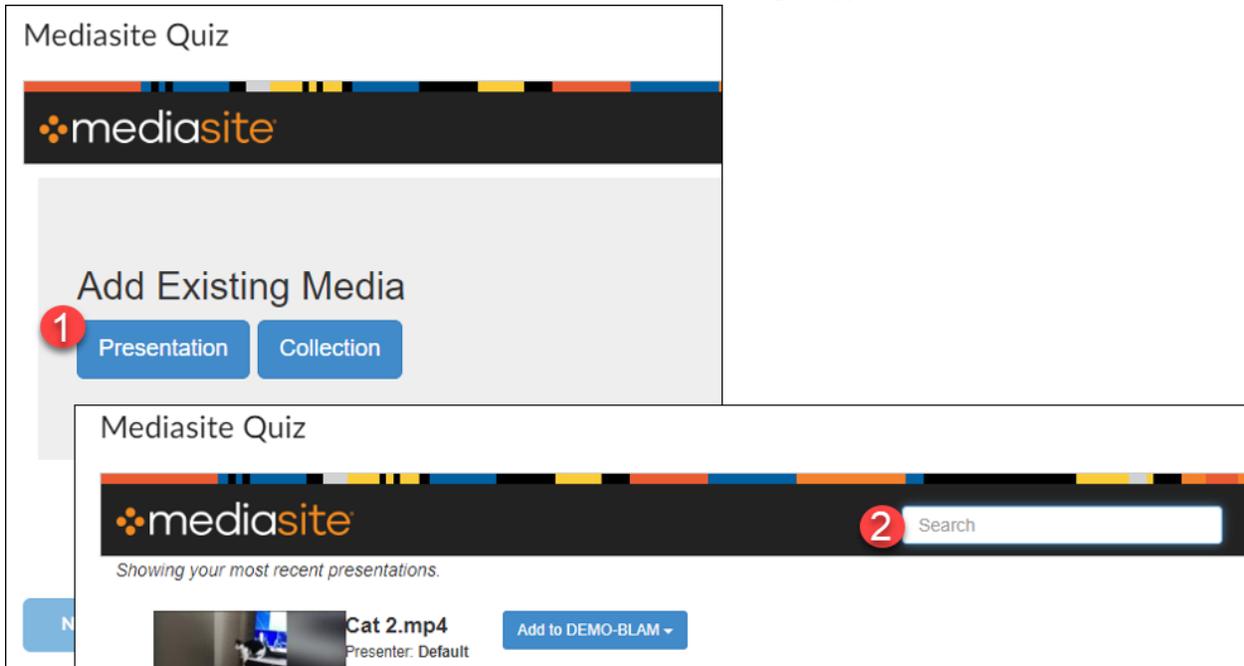
Mediasite Quiz 2

Alexander Street Video

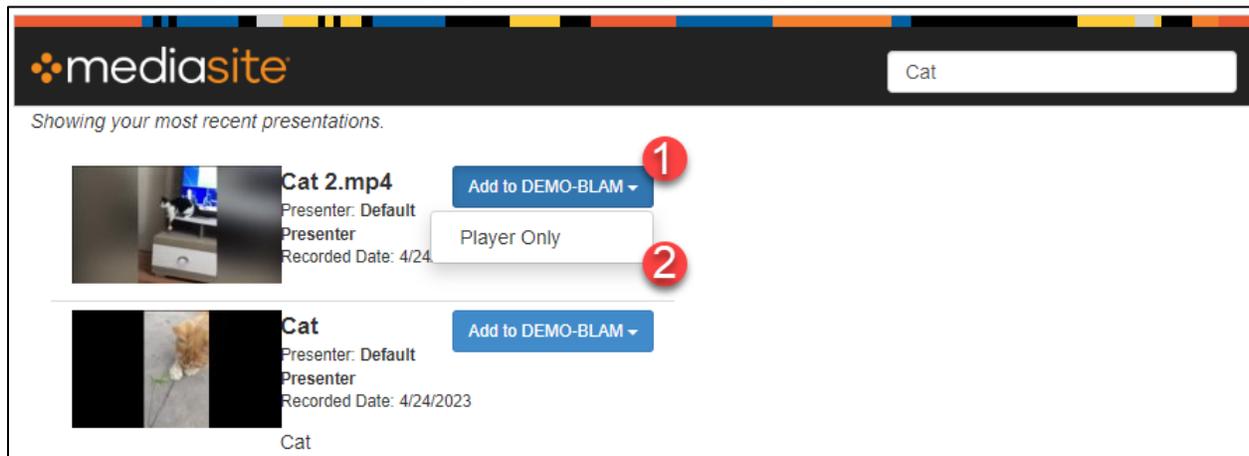
Cancel

1

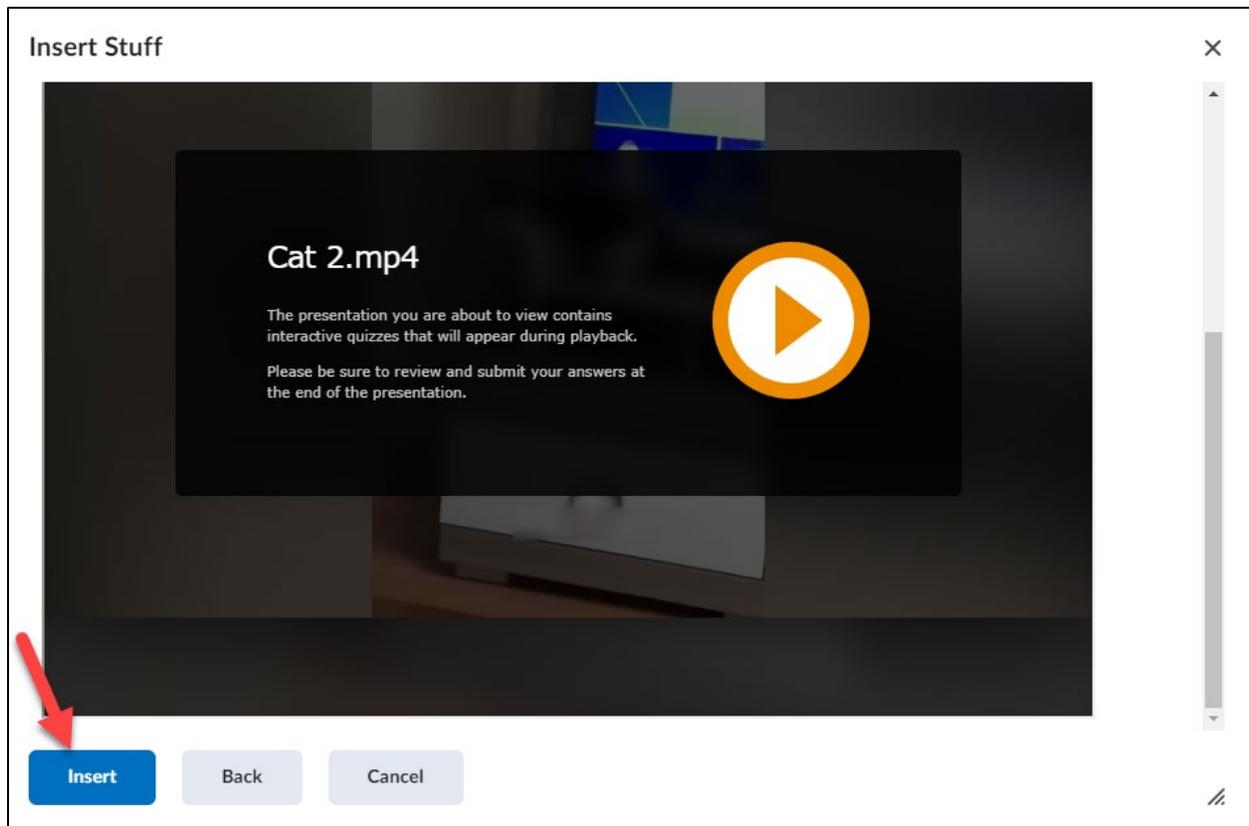
5. Click on Presentation (1) and in the search box on the right type in name of video (2).



6. Click Add to (name of course) (1) and select Player Only (2).



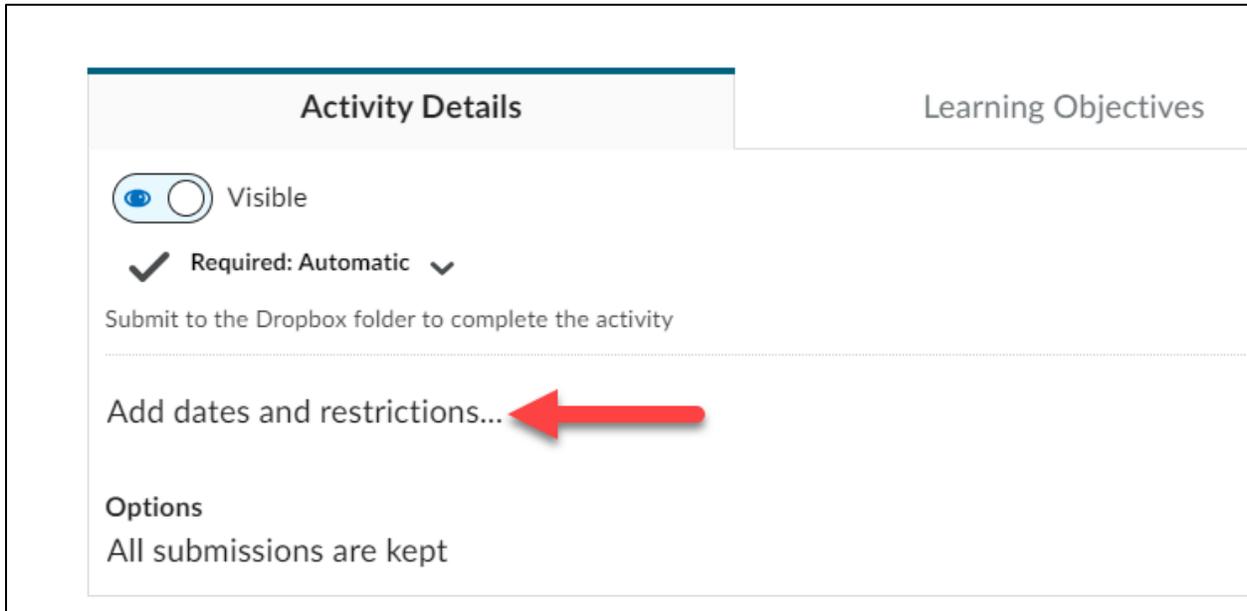
7. Wait until video loads and then **click** Insert.



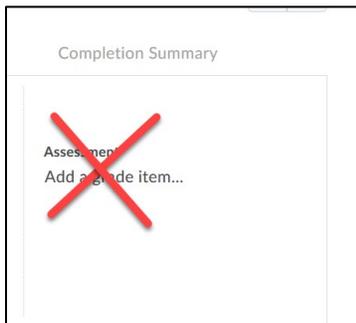
8. **Click** Save.



9. You can Add dates and restrictions to Dropbox by scrolling down to Activity Details.



10. Do not select to Add a Grade item, once the grades are exported from MyMediasite it will create a Grade item based on the Dropbox title.

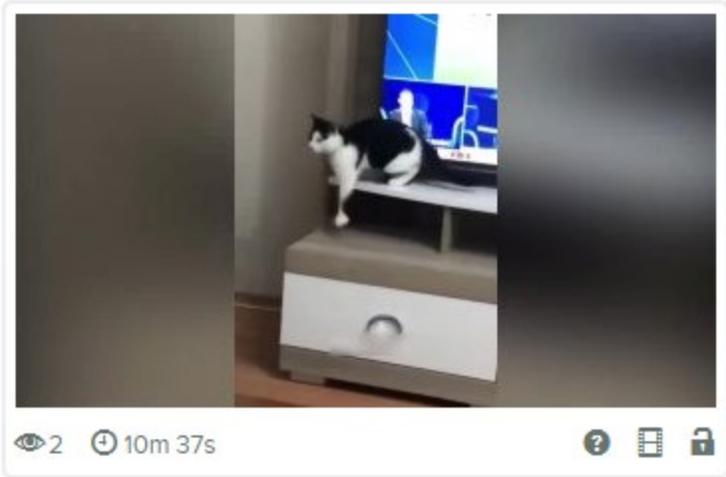


11. Once student have taken the quiz or after the Due Date for it, go to MyMediasite by clicking on the MyMediasite link in D2L.



12. Click on the Video.

My Presentations



Cat 2.mp4

Presentation Quiz

Owner: BRANDON LAM

/Mediasite Users/BLAM

View

2 10m 37s

13. Click on the View Analytics links (on the right of the video).

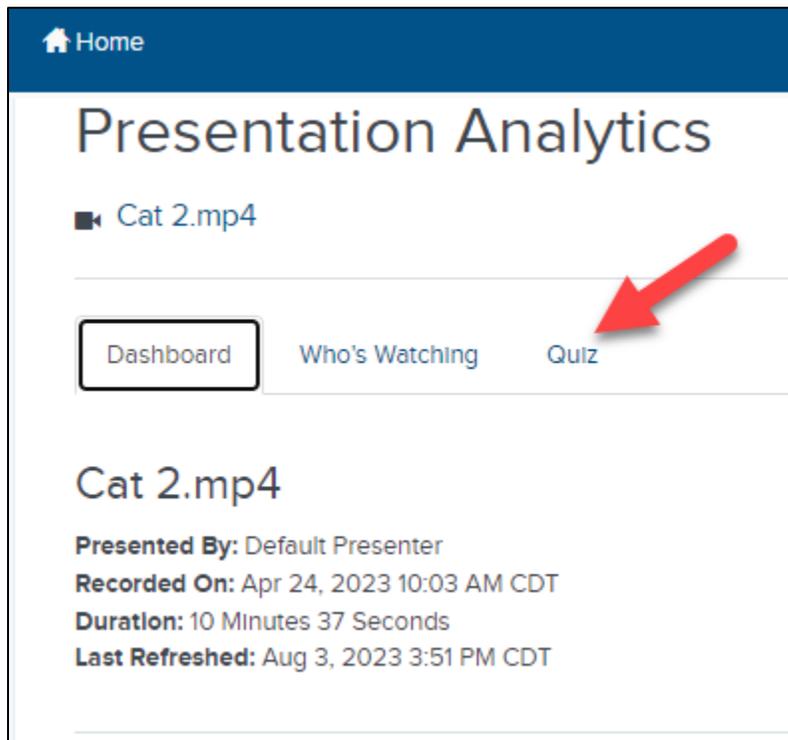
Delete

OWNED BY

BL BRANDON LAM

- Watch In New Window
- Edit Details
- View Analytics**
- Publish
- Copy To
- Move To
- Export To
- Management Portal

14. Click on Quiz tab.



15. Check each checkbox for the students who have taken the quiz and click on Post Scores to Gradebook.

16. Once it has completed processing you should receive an email notification. Keep in mind the gradebook will display point totals out of 100 (ex: 91/100).