Installing ScreenPal

Once you have filled out the BC Video Recorder Password Request Form and have been granted access to ScreenPal you will receive an email from the Distance Learning Department. This email will contain the necessary information you need to install ScreenPal onto your computer, including a link to the webpage to download ScreenPal and the password required to install it. Once you have received this email, just follow the steps in this manual to install ScreenPal on your computer.

1. **Enter** the ScreenPal link you received from the email into a web browser.

2. **Enter** the provided password in the box (**1**) and **click** submit (**2**).
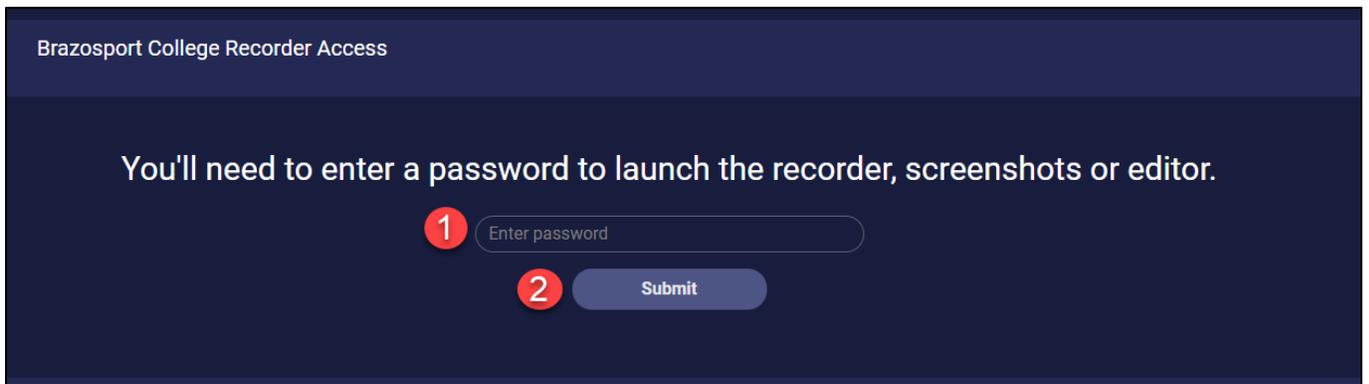
3. You can now **click** on the "Launch the Recorder" button to download the launcher.
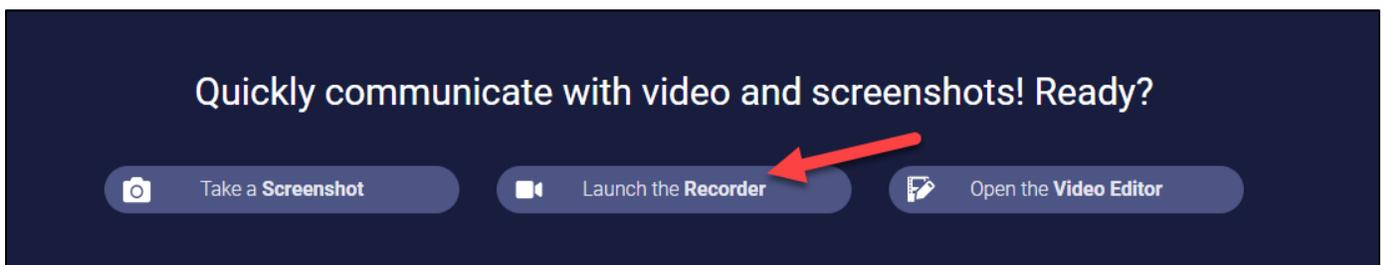
4. Open your file explorer and **click** on the downloaded application in your Downloads folder.
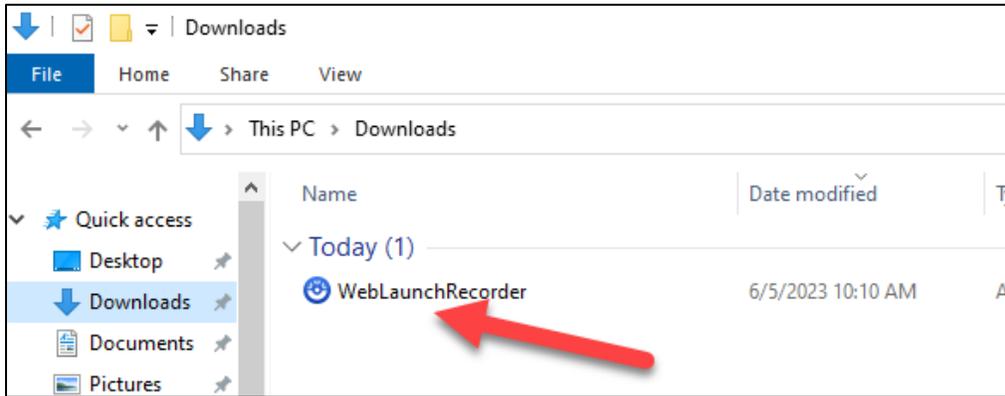
NOTE: Sometimes the desktop application will not immediately download. If this occurs and you see the image below, please **click** on the download link to force the application to properly download. After doing so the application will automatically launch after a few moments and you can continue with the following steps.
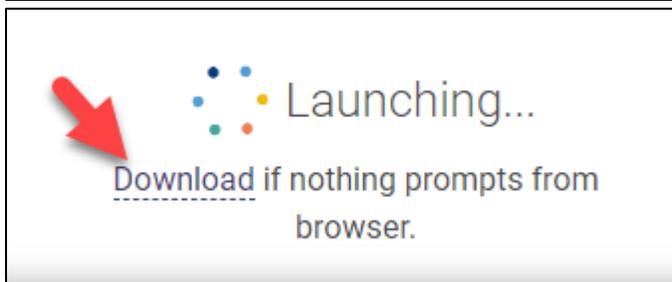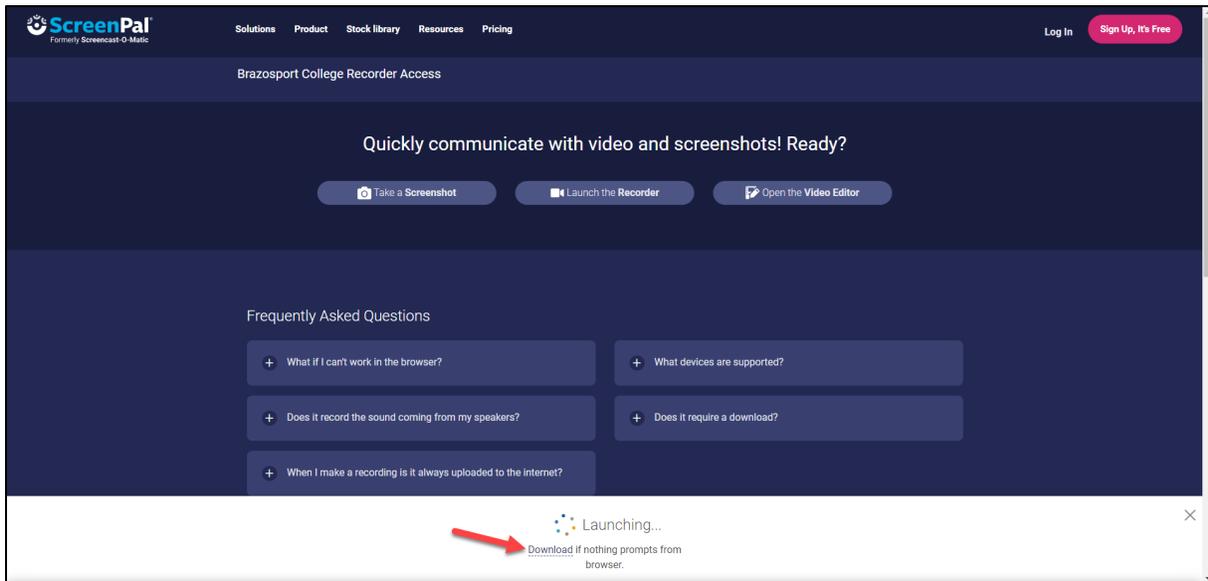
5. **Enter** your password for the team plan to continue the installation (**1**) and then **click** okay (**2**).
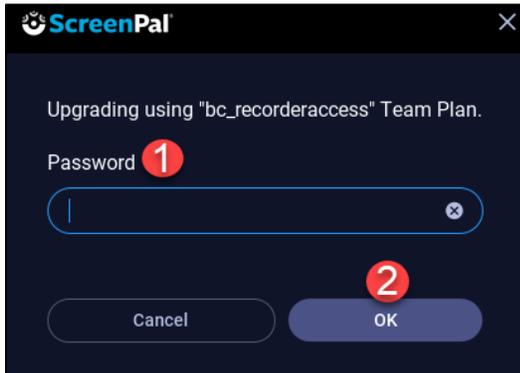
6. The ScreenPal recorder should automatically launch at this point and can be used or closed by **clicking** cancel.
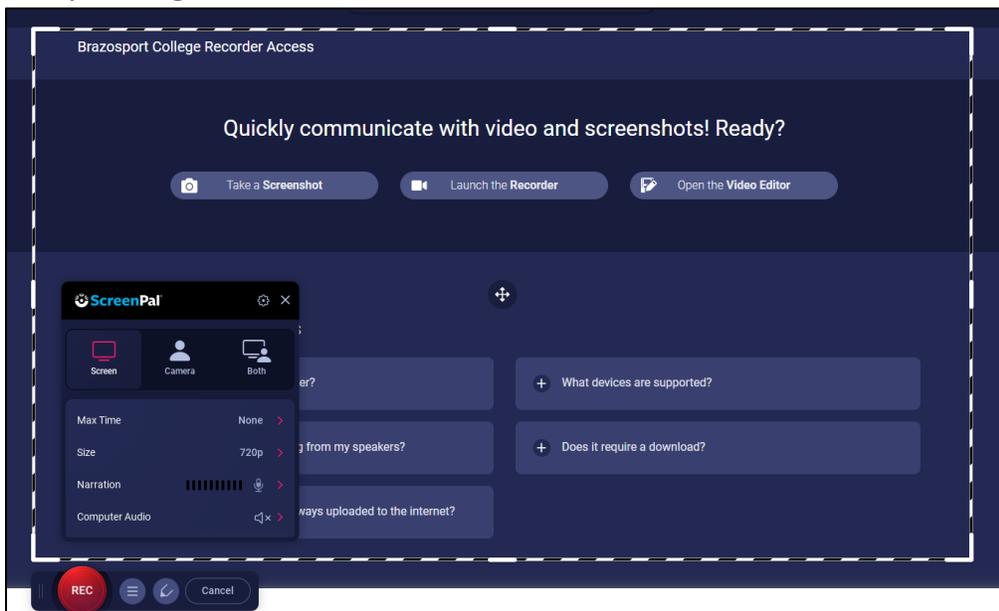
7. A desktop icon is automatically created during the download and can be used to reopen the program at any time.